

**CITY OF BOWMAN  
MINUTES  
REGULAR MEETING  
MAY 18, 2020**

**MEMBERS PRESENT:**

Mayor Roberta Rice  
Council Member Wade Bridges  
Council Member Henrietta Williams  
Council Member Mary Clark  
Council Member Chris Johnson

**MEDIA PRESENT:**

Linton Johnson, WSGC Radio  
Rose Scoggins, Elberton Star

**STAFF PRESENT:**

Crystal Duck, City Clerk  
Richard Campbell, City Attorney

Mayor Roberta Rice called the meeting to order at 7:00 P.M. Councilwoman Henrietta Williams gave the prayer and all those present said the Pledge of Allegiance.

- **APPROVAL OF AGENDA**
  - Attorney Campbell requested adding Executive Session for possible litigation to the agenda. Councilwoman Clark made a motion to approve the agenda with the addition, seconded by Councilwoman Williams and the vote was unanimous.
  
- **APPROVAL OF THE MINUTES**
  - Councilwoman Williams made a motion to approve the April 27, 2020 minutes, seconded by Councilman Johnson and the vote was unanimous.
  
- **MAYOR'S REPORT**
  - Mayor Rice stated that Randy Noyes, Councilman Johnson, his daughter and the Mayor gave out 49 lunches for seniors on April 13<sup>th</sup> and she would like to give out lunches again in June. She also requested when things return to normal, that Ann Plummer would cook for the senior luncheon. Rice mentioned a letter she sent to property owners on the square concerning cleaning up the properties and placing numbers in the store front to identify the addresses. Also, she was picking up flowers from Davis floral this week to plant on the square and asked for any volunteers. Rice requested changing the policy concerning refunding water/gas deposits after a year for good payment history to refunding when the account was closed. Councilwoman Clark made a motion to change the policy, seconded by Councilman Bridges and the vote was unanimous. Mayor Rice read the library stats for March 20<sup>th</sup> – May 8<sup>th</sup> and stated the guidelines for the re-opening. She requested changing the disconnect fee for nonpayment of services to \$15 per service and the reconnect fee to \$30 per service after the pandemic. New committee chairs were changed to Special Events – Henrietta Williams and the library, City Buildings and Parks – Mary Clark, Vehicles, Equipment, Streets and Sidewalks – Chris Johnson, Customer Service – Rachel Felice, Personnel Committee – Larry Teasley, Mary Clark and Crystal Duck (with

James Watson as alternate) and Cemetery – Wade Bridges. Rice stated the CoB would place two speed bumps on Prince Avenue, three on Segars Street and one near the intersection of Herndon and Teasley Mill Road. End caps for the speed bumps and signs would need to be purchased. Banners were purchased for the lamp posts on the square to use for Memorial Day and the 4<sup>th</sup> of July. Rice requested a \$50 donation to purchase a Christmas tree from Ms. Harden. Councilwoman Williams made a motion to purchase the tree, seconded by Councilwoman Clark and the vote was unanimous.

- ATTORNEY’S REPORT

- Attorney Campbell stated he emailed an informational memo from GMA concerning face mask policy. He stated the Medlink building needed a new air conditioner and since the purchase was under \$100,000 and time sensitive, the city could forego competitive bids. He stated the CoB would absorb the increase from Waste Pro because the 2019 budget had a buffer built into it. He mentioned he would discuss Hart EMC in the executive session.

- COUNCIL MEMBER REPORT

- Councilwoman Clark stated Caring and Sharing Ministries, Inc. would begin using the Bowman gym as storage for an upcoming food pantry. Reverend Gant was in charge of the program. Clark requested putting the information on the City’s website, Facebook page and the utility bills when the pantry began operations. Lastly, she stated she was waiting for now on getting a third quote for the new community center sign.
- Councilman Johnson stated he should have five quotes for the LMIG grant next week as well as looking at quotes to take down pine trees in the park and behind the square.
- Councilwoman Williams requested receiving meeting packet information prior to the meeting night in order to read over it first.

- CITY CLERK REPORT

- Clerk Duck stated she had taken the Finance 101 course offered through the Carl Vinson Institute of Government and passed. She stated the class is required for clerk certification and also one of the auditor’s recommendations was more training.

- NEW BUSINESS

- Mayor Rice had bids from CEC, Jordan Air and David Harmon for a new air conditioner for the Medlink building. Councilwoman Williams made a motion to accept the lowest bid from CEC for \$5,310 to be paid from Splost, seconded by Councilman Johnson and the vote was unanimous.
- Mayor Rice received a quote of \$1,500 for 4 security cameras and \$388 from Lock Pro for new locks for the Community Center. She stated there was vandalism inside the building and theft of some food. Councilman Johnson made a motion to accept the two quotes, seconded by Councilwoman Williams and the vote was unanimous.
- Councilman Johnson stated a vacuum/debris removal tool that mounts to the back of a truck would be beneficial to city employees. Councilman Johnson made a motion to purchase a Debris/Truck loader for \$3,000, seconded by Councilwoman Clark and the vote was unanimous.
- Mayor Rice received a quote from the Sports Connection for shirts for the employees with the city’s logo for \$482.76. Councilwoman Clark requested getting a proof of the design before approval. Councilwoman Williams made a motion to approve the

quote with proof approval, seconded by Councilwoman Clark and the vote was unanimous.

Councilman Bridges made a motion to go into executive session, seconded by Councilwoman Williams and the vote was unanimous.

Councilwoman Clark made a motion to return from executive session, seconded by Councilman Johnson and the vote was unanimous.

Having no other business to discuss at this time, Councilman Bridges made a motion to adjourn, seconded by Councilman Johnson and the vote was unanimous.

## **ADJOURNMENT**

Approved June 22, 2020